

# Initial Report to Superintendent

This document, with its attachments, meets all the reporting requirements of MN Statutes (MS) § 120A.22 – 120A.26; 121A.15. It should be submitted to the resident school district superintendent by the person in charge of providing instruction to a child: (1) by October 1 when a child being instructed pursuant to MS § 120A.24 attains age seven years of age (*subsequent children will be reported on form "Letter of Intent to Continue Homeschooling"*); (2) within 15 days of withdrawal of a child from public school to homeschool (if after age seven); (3) within 15 days of moving into a new school district.

School District Name: \_\_\_\_\_ ISD# \_\_\_\_\_

Parent(s)\* Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address (street, city, ST, zip): \_\_\_\_\_

(\* A person providing instruction who is not the parent as defined in MS § 120A.22 subd. 3 must attach evidence of one of the qualifications outlined in MS § 120A.22 subd. 10)

## Names and Dates-of-Birth of Children Receiving Instruction from Ages 7 (by October 1<sup>st</sup>) through 16:

Student Name (First & Last)	Birthdate	Address (if different)

**Immunization Information:** Pursuant to MS § 121A.15, attach either (1) immunization records, or (2) a notarized letter of "Conscientious Exemption to Vaccinations", and check "Attached". ☐ Attached  
If the resident school district already has these records, check "On File". ☐ On File

**Assessment of Performance:** Pursuant to MS § 120A.22 subd. 11, "Each year the performance of every child ages seven through 16 and every child ages 16 through 17 for which an initial report was filed pursuant to section 120A.24, subdivision 1, after the child is 16 and who is not enrolled in a public school must be assessed using a nationally norm-referenced standardized achievement examination." (*Not applicable if the homeschool is accredited by a state-recognized accrediting agency.*) The following test will be administered in accordance with the requirements of the test publisher (*Agreement by the Superintendent is assumed unless the non-public homeschool is promptly contacted.*):

Test Name: \_\_\_\_\_

**PRIVACY NOTICE:** The release of any and all information contained in this document, including directory information as defined in 20 U.S.C. § 1232g (a)(5)(A), without prior written consent by the parent is prohibited by law. See 20 U.S.C. § 1232g (a)(5)(B) and Minn. Stat. Ann. § 13.32(5). Minn. Stat. Ann. §13.32 expressly classifies educational information as private and not subject to disclosure.

Heppner's Legacy recommends that families document delivery of this document to the school district office by a.) a school district office date stamp at the time of delivery on a photocopy of this document, b.) a reply email from the school district office confirming receipt, or c.) delivery via USPS "Signature Confirmation™" service, and file this in their permanent records.